

Zone 2 Municipal Excellence Program

Purpose

Recognize and reward one-time achievements that have a notable impact on a program, to a project, or an individual activity that contributes to the vision and to the pursuit of excellence within municipal government. Awards are provided at the discretion of the Zone 2 Executive and will be distributed once a year.

Eligibility

All Zone 2 AMCTO members are eligible for the award program, with the exception of Zone 2 Executive members. Applications for nomination must clearly demonstrate successful accomplishment of one or more criteria for the program, project or individual activity.

Criteria

1. Technical accomplishment, breakthrough or discovery;
2. Creativity and/or initiative used in accomplishing work assignments, including problem definition and solution;
3. Innovation by team or individual that contributes to progress towards the completion of a project or milestone;
4. Exemplary performance in response to an important organizational need;
5. Improvement of quality, efficiency, safety, productivity, etc.;
6. Administrative or management practices that have a positive effect;
7. Community leadership through project management for a significant project or reaction to a significant event.

Application

Nominations will be accepted through an application process. Awards will be presented at the Zone 2 Spring meeting.

- Please prepare a separate application for each nomination to be submitted.
- Please include a detailed description of the project/program/activity and its benefits, to a maximum of three (3) pages excluding any supporting documentation, see attached questions.
- Completed application package must be submitted to the attention of the AMCTO Zone 2 Chair Jennifer Willoughby at jwilloughby@shelburne.ca

Deadline for submission of applications - April 1st, 2020

Zone 2 Municipal Excellence Program

Nomination Form

Nominee Information

Name & Title of Nominee: _____

Municipality: _____

Project/Program/Individual Activity Title: _____

Implementation Date: _____

Sponsor Information

Name & Title of Contact/Sponsor: _____

Telephone No: _____ Email: _____

Signature: _____

Project/Program/Activity Details

1. Please provide a brief description of the project/program/activity.
2. How has this individual improved the delivery of municipal programs or services?
3. What tangible benefits have been realized by community residents or municipal operations from this individual's work?
4. How can the features of this project/program/activity be applied to other municipalities?