

**ZONE 4 EXECUTIVE  
2019 - 2020**

**Representative to the  
Board**

*Todd Coles*

**Chair**

*Evan Read, AMP*

**Past Chair**

*Christopher Harris*

**Vice Chair**

*Tara Lajevardi*

**Secretary - Treasurer**

VACANT

**Zone Directors**

*Becky Jamieson, AMP*

*Victoria Stefaniak*

For detailed zone  
information go to

[www.amcto.com](http://www.amcto.com)

**AGENDA – Workshop & Zone 4 Fall Meeting**  
**ZOOM Virtual Meeting**

**\*Link to be sent to all registrants in advance of meeting date\***

**Friday, October 30, 2020**

1:00 – 1:05	Welcome from the Chair
1:05 – 1:15	AMCTO Updates
1:15 – 2:00	Zone Review Consultation Session - StrategyCorp
2:00 – 2:10	Zone Business <ul style="list-style-type: none"> <li>• Approval of Minutes from the Fall 2019 Meeting</li> <li>• Financial Report</li> <li>• Election of Secretary-Treasurer</li> </ul>
2:10 – 2:25	Primer on Internet Voting - Scytl
<b>2:25 – 2:35</b>	<b>Break</b>
2:35 – 4:30	<p><b>WORKSHOP – The Email Warrior</b></p> <p>Overwhelmed by email? What if your inbox was a strategic tool instead of a burden? In this program, you'll learn to streamline your approach to email and clear your inbox in less than three hours – no matter how many emails you have now. Embrace your inner Email Warrior™, take control of your inbox and supercharge your productivity.</p>