



Zone 3 of the Association of Municipal Managers, Clerks and Treasurers of Ontario met virtually Friday, November 25, 2022 commencing at 9:00 a.m.

OPENING REMARKS AND GREETINGS

Jennifer Shaw, AMCTO Zone 3 Chair, opened the meeting and welcomed those present.

Jennifer Shaw acknowledged special thanks to AMCTO, Celine Cheung and Nathalie Plourde for their assistance in setting up and co-hosting this meeting.

Jennifer Shaw acknowledged the continued meeting sponsorship and support from Real Tax.

PRESENTATIONS

Presentation from our Sponsor, RealTax

Jeff Oberman, Realtax (*meeting sponsor*)

Jennifer Shaw introduced the current 2022-2024 Zone 3 Executive:

Danielle Manton, *Board Representative*

Jennifer Shaw, *Chair*

Valerie Petryniak, *Vice Chair*

Andrea Coyne, *Past Chair*

Amelia Jaggard, *Secretary*

Amanda Fusco, *Treasurer*

Greta Susa, *Education Coordinator*

Tim Brubacher, *Director*

Donna Delvecchio, *Director*

Julie Kirkelos, *Director*

Nina Lecic, *Director*

John Mattocks, *Director*

Kyle Pratt, *Director*

Matthew Trennum, *Director*

Ann Wright, *Director*

Natasha Coric, *Director*

Sunayna Katikapalli, *Director*

ZONE BUSINESS

Jennifer Shaw shared the Membership Matters report which highlights new and retired AMCTO Zone 3 members.

Zone 3 Award Recipient

Jennifer Shaw recognized and congratulated Zone 3 Award recipient William (Bill) Tigert, former Chief Administrative Officer of Ingersoll.

Minutes of the 2022 Spring Zone Meeting, held April 28, 2022

Moved by Danielle Manton
Seconded by Andrea Coyne

CARRIED

Treasurer's Report (dated April 16, 2022 to November 4, 2022)

Moved by Dianna Saunderson
Seconded by Tim Brubacher

CARRIED

There was an open discussion regarding Zone 3 meeting format and meeting registration fees. Spring 2023 meeting to be held in-person.

Amanda Fusco, Treasurer, discussed Privacy Impact Assessment (PIA) Central Repository / Inter-municipal cost sharing program for PIA's. Danielle Manton, Board Representative, to advocate on behalf of Zone 3 in support of the program to the AMCTO Board.

AMCTO Board Update

Danielle Manton, Board Representative, provided an update regarding the Board.

AMCTO Update

AMCTO Presentation, David Arbuckle, Executive Director, AMCTO

Ministry Update

Carole Sauve and Spencer Fitzpatrick, Municipal Advisors
Contact information can be found on Zone 3's AMCTO webpage should members have any questions regarding the presentation provided.

Election Debrief & Round Table

Andrea Coyne, Past Chair, Next Steps and Election Wrap ups

PRESENTATIONS

How to Bring Humour to Your Office

Krista Power, City Clerk, City of Thunder Bay

Procedure By-laws and Closed Meeting Procedure

Reviews - Debi Wilcox, CMO, AMCT CEO/Founder – Meeting Solutions Group

ADJOURNMENT

The meeting adjourned at 1:44 p.m.