



AMCTO

THE MUNICIPAL EXPERTS

2019
ANNUAL REPORT

**ASSOCIATION OF MUNICIPAL MANAGERS,
CLERKS AND TREASURERS OF ONTARIO**

INTRODUCTION

AMCTO is pleased to present this Annual Report, which highlights the activities undertaken by the Association throughout 2019 for the benefit of our members and customers.

2019 was a year of transition for the Association as steps were taken to ensure that the Association is well-positioned to continue to deliver the programs and services that the sector has come to expect. As the municipal sector continues to evolve so too do the needs of the municipal professionals that comprise AMCTO's target audience.

Key to our transitional efforts, the Association initiated an Organizational Review focusing on addressing current issues and the organization's anticipated future strategic focus while capitalizing on existing staff resources and capabilities/skill-sets. External consulting services were also retained to complete an Employee Engagement Survey to explore current staff perspectives and evaluate opportunities for enhanced engagement and involvement. Additionally, the Association initiated a comprehensive review of the current AMCTO Zone structure and mandate in light of the many changes in municipal services and member expectations over the past several years.

Although many Association activities were internally focused, AMCTO continued to also deliver a wide suite of programs and services to members and customers across the province. In doing so, AMCTO is always mindful that without the active involvement and commitment of our members who volunteer to assist with many Association activities throughout the year, the Association could not be as successful as we have been in 2019 and prior years. The Association truly appreciates the many individuals who volunteered their time and expertise throughout 2019 including those who are highlighted in the Volunteer Section of this Annual Report.

As we look ahead to 2020 and complete many of the transitional efforts that were initiated this year, we will continue to work with our 2,100+ Association members and our many partners to fulfil the Association's stated Mission and strive towards our Vision to be recognized as **the leading organization in fostering, promoting and sustaining excellence in municipal management and administration in Ontario.**

BOARD OF DIRECTORS

Throughout 2019, the AMCTO Board of Directors provided strategic advice and direction on a number of matters focused on meeting the needs of the Association and municipal professionals across the province. Through a series of six Board meetings held during the year, the Board members achieved the following key accomplishments:

- Advanced various policy initiatives in cooperation with other association partners to support the Association's Public Affairs Strategy focus on coalition-building;
- Authorized the pursuit of a new communication-focused executive leadership program in cooperation with the Ivey Academy;
- Initiated the retention of external consultants to undertake a comprehensive Organizational Review and an Employee Engagement Survey;
- Approved the launch of a comprehensive review of the current AMCTO Zone structure, mandate and purpose.

The Board is pleased with what was accomplished in 2019 and is confident that the initiatives taken in 2019 will position the Association well in 2020 and beyond with respect to the continued provision of the high-quality programs and services that our members and customers have come to expect.

LEGISLATIVE & POLICY ADVISORY COMMITTEE

The Legislative and Policy Advisory Committee has the following mandate:

“to assist the Association in developing and maintaining a close liaison with all levels of government through the identification and evaluation of key legislative and regulatory issues affecting the responsibilities of Association members”.

The Legislative Environment

2019 was the first full year of this new government and it was a year of significant reform and uncertainty for Ontario’s municipal sector. Many proposed changes were considered with only a few taking shape. However, the uncertainty of potential amalgamations or cuts to transfer payment programs loomed over the sector.

Despite this, it proved to be a highly successful year for AMCTO public affairs priorities. These successes included:

- A formal effort from Minister Clark to reduce the municipal reporting burden with Premier Ford announcing the outcomes at the Annual AMO Conference;
- Movement to introduce legislation to fix Ontario’s Voter’s List;
- The Attorney General opening up formal consultations around reforming Ontario’s Joint & Several Liability system following release of the AMCTO Pre-Budget Submission;
- The Government backing away from changes around the regional governance review and the pursuit of significant transfer payment cuts.

Despite these successes; additional legislative challenges were experienced around reforms to development charges via Bill 8 and some deep cuts to the municipal sector in several key areas including Public Health.

2019 Committee Highlights:

- The Committee was engaged in the strategic positioning and preparation for AMCTO delegations at the ROMA and AMO Conferences respectively.
- The Committee provided advice on the development of the 2019 Pre-Budget Submission.
- The Committee met with Associate Minister Sarkaria to provide direct input on government wide burden reduction efforts.

The Committee continues to serve the Association as a resource through its collective expertise and input. This work enables the Association to have a meaningful venue for

legislative and policy discussions while developing a process for putting forth recommendations to the Board of Directors.

Conclusion

2019 was a busy and successful year for AMCTO from a public affairs perspective. The Committee served as a central member resource and was leveraged throughout this period to help guide the achievement of public affairs outcomes focused on continuing to create value and grow influence for AMCTO.

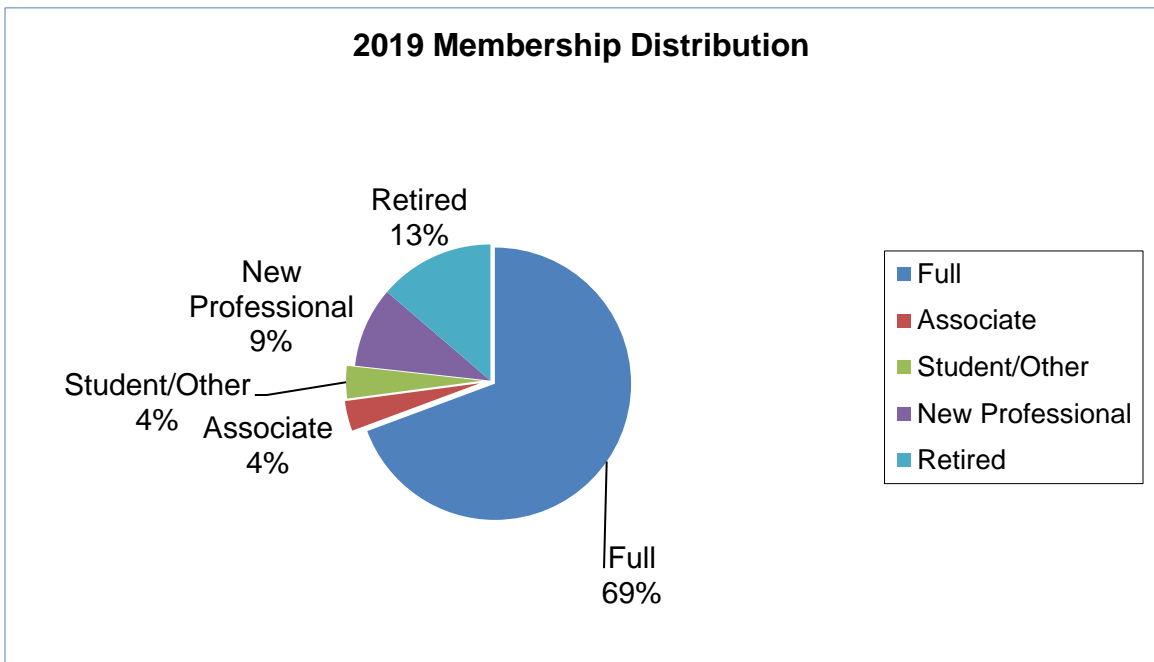
MEMBERSHIP

2019 membership decreased by 31 members over 2018 figures.

2019 totals included:

Full	1,461
Associate	75
Retired	289
New Professional	201
Student	44
Other	37
TOTAL	2,107

There were 28 Members-in-Transition in 2019.



2019

NEW ACCREDITATIONS

**2019
Certified Municipal Officers
and
Accredited Municipal Professionals
and
Accredited Ontario Municipal Clerks**

Certified Municipal Officers (CMO)

Jeff Bunn CMO

Manager, Council and Committee
Services/Deputy City Clerk
City of Kitchener

Amanda Knight CMO

Clerk/Director of Legislative Services
Township of Guelph/Eramosa

**Joanne Hyde CMO, AMP, AOMC,
Dipl.M.A.**

Clerk
Township of Cramahe

Amanda Mabo CMO, Dipl.M.M.

Clerk
Tay Valley Township

**Accredited Municipal Professionals
(AMP)**

Jessica Rudy AMP

Council/Committee Support Specialist
Region of Waterloo

Dianna Saunderson AMP

Committee Administrator
City of Kitchener

**Accredited Ontario Municipal Clerk
(AOMC)**

Tonia Bennett CMO, AOMC, Dipl.M.A.

Chief Administrative Officer/Municipal Clerk
Municipality of Marmora and Lake

Lianne Sauter AOMC, Dipl.M.A.

Director of Corporate Services/Clerk
Town of Bancroft

Pamela J. Hillock CMO, AOMC

Director of Corporate Services/Clerk
County of Dufferin

Elizabeth Slomke AOMC

Municipal Clerk
Town of Fort Frances

**Joanne Hyde CMO, AMP, AOMC,
Dipl.M.A.**

Clerk
Township of Cramahe

Carrie Sykes, CMO, AOMC, Dipl.M.A.

Director of Corporate Services/Clerk
Township of Lake of Bays

Janet Pilon CMO, AOMC

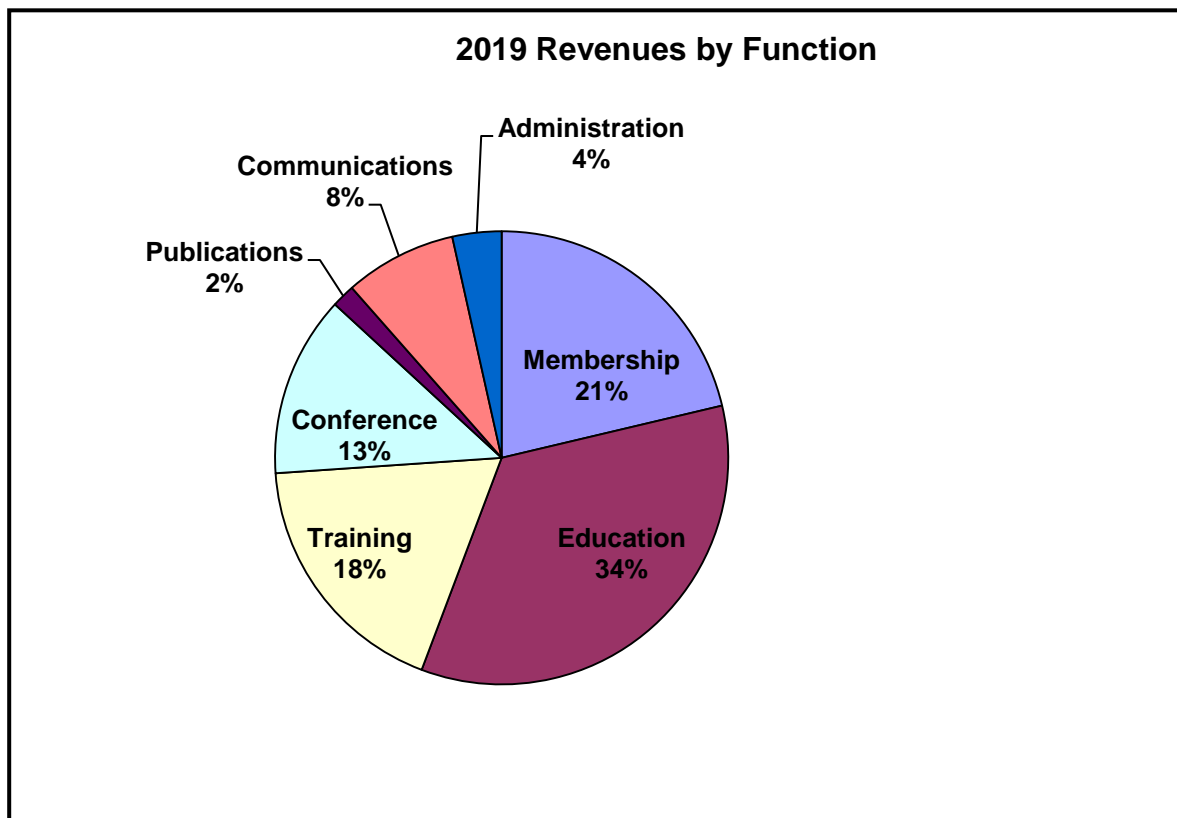
Manager, Legislative Services/Deputy Clerk
City of Hamilton

Robert Tremblay CMO, AOMC, Dipl.M.A.

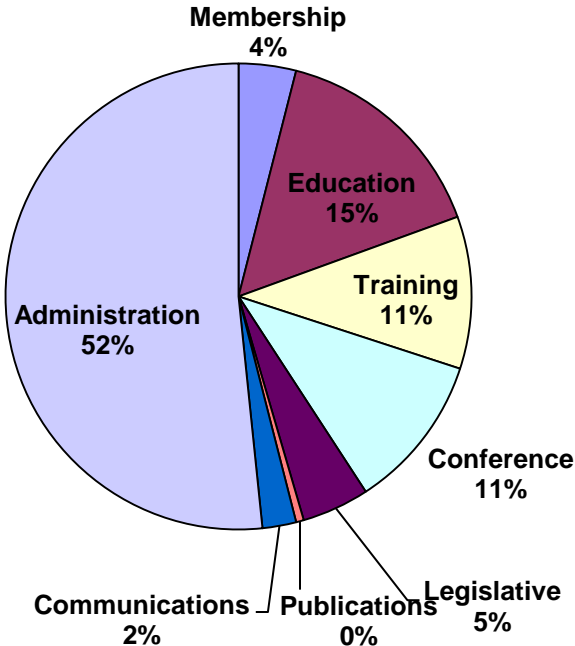
Chief Administrative Officer
Township of Whitewater Region

FINANCE

- The 2019 revenues from all sources totaled \$3,160,710;
- This represents an increase of \$81,005 or approximately 2.6% as compared to the 2018 totals;
- Expenditures also increased in 2019 to a total of \$3,296,318 for a rise of approximately 12.2% or \$358,616 relative to the 2018 expenditures;
- The audited financial statements disclose an initial operating surplus for the year of \$27,891 before factoring in the impacts of one-time HR settlements totaling \$163,524;
- The audited financial statements also disclose accumulated net assets totaling \$1,532,870. Allocation of these accumulated net assets, which serve as an indicator of the Association’s financial position, among various restricted and unrestricted reserves is in accordance with the Board’s surplus management policy.
- The attached charts show the distribution of revenues and expenditures among the various functions in which AMCTO is involved.



2019 Expenditures by Function



2019

AUDITED FINANCIAL

STATEMENTS

**Association of Municipal Managers, Clerks
and Treasurers of Ontario**
Financial Statements
For the year ended December 31, 2019

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Independent Auditor's Report

To the Members of the Association of Municipal Managers, Clerks and Treasurers of Ontario

Opinion

We have audited the financial statements of the Association of Municipal Managers, Clerks and Treasurers of Ontario (the "Association"), which comprise the statement of financial position as at December 31, 2019, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at December 31, 2019, and its operating results and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



Independent Auditor's Report (continued)

Auditor's Responsibilities for the Audit of the Financial Statements (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

Chartered Professional Accountants, Licensed Public Accountants
Mississauga, Ontario
May 7, 2020

**Association of Municipal Managers,
Clerks and Treasurers of Ontario
Statement of Financial Position**

December 31	2019	2018
Assets		
Current assets		
Cash	\$ 285,063	\$ 208,564
Accounts receivable	52,308	87,598
Prepaid expenses	203,067	202,522
	540,438	498,684
Long-term investments (Note 2)	1,662,331	1,816,702
Capital and intangible assets (Note 3)	96,809	116,781
	\$ 2,299,578	\$ 2,432,167

Liabilities and Net Assets

Current liabilities		
Accounts payable and accrued liabilities (Note 4)	\$ 391,671	\$ 291,761
Deferred revenue	360,456	442,741
	752,127	734,502
Deferred lease inducements (Note 5)	14,581	29,162
	766,708	763,664
Net assets		
Invested in capital and intangible assets	96,809	116,781
Internally restricted funds		
Education and innovations	247,207	247,207
Strategic initiatives	151,795	171,795
Government relations	80,201	80,201
Operations	876,408	876,408
Unrestricted	80,450	176,111
	1,532,870	1,668,503
	\$ 2,299,578	\$ 2,432,167

On behalf of the Board:

_____ Director

_____ Director

The accompanying notes are an integral part of these financial statements.

**Association of Municipal Managers,
Clerks and Treasurers of Ontario
Statement of Operations**

For the year ended December 31	2019	2018
Revenue		
Education	\$ 1,059,054	\$ 885,474
Membership fees	673,162	693,468
Training	603,821	707,115
Annual meeting	408,581	445,270
Express broadcast service	252,720	253,481
Investment income (Note 2)	110,834	40,638
Publications	52,538	53,214
Other	-	640
	3,160,710	3,079,300
Expenses		
Head office operations	970,255	915,705
Education	509,908	419,791
Office administration	499,099	421,863
Annual meeting	367,852	362,722
Training	336,171	390,629
Legislative review and research	154,085	117,636
Membership	131,195	131,711
Other	72,941	82,990
Amortization of capital and intangible assets	69,411	69,050
Publications	17,683	20,735
Express broadcast service	4,219	4,466
	3,132,819	2,937,298
Excess of revenue over expenses before undernoted items	27,891	142,002
One-time HR settlements	163,524	-
Excess (deficiency) of revenue over expenses	\$ (135,633)	\$ 142,002

The accompanying notes are an integral part of these financial statements.

Association of Municipal Managers, Clerks and Treasurers of Ontario
Statement of Changes in Net Assets

For the year ended December 31

	2019						2018	
	Invested in capital and intangible assets	Education and fund innovations	Strategic fund initiatives	Government fund relations	Operations fund	Unrestricted	Total	Total
Net assets, beginning of year	\$ 116,781	\$ 247,207	\$ 171,795	\$ 80,201	\$ 876,408	\$ 176,111	\$ 1,668,503	\$ 1,526,501
Excess (deficiency) of revenue over expenses	-	-	-	-	-	(135,633)	(135,633)	142,002
Purchase of capital and intangible assets	49,439	-	-	-	-	(49,439)	-	-
Amortization of capital and intangible assets	(69,411)	-	-	-	-	69,411	-	-
Fund transfers	-	-	(20,000)	-	-	20,000	-	-
Net assets, end of year	\$ 96,809	\$ 247,207	\$ 151,795	\$ 80,201	\$ 876,408	\$ 80,450	\$ 1,532,870	\$ 1,668,503

The accompanying notes are an integral part of these financial statements.

**Association of Municipal Managers,
Clerks and Treasurers of Ontario
Statement of Cash Flows**

For the year ended December 31	2019	2018
Cash provided by (used in)		
Operations		
Excess (deficiency) of revenue over expenses	\$ (135,633)	\$ 142,002
Adjustments to reconcile excess (deficiency) of revenue over expenses for the year to cash from operations		
Amortization of deferred lease inducement	(14,581)	(14,581)
Amortization of capital and intangible assets	69,411	69,050
Unrealized (gain) loss on long-term investments	(41,096)	9,364
	(121,899)	205,835
Changes in non-cash working capital balances		
Accounts receivable	35,290	36,265
Prepaid expenses	(545)	(131,351)
Accounts payable and accrued liabilities	99,910	33,160
Deferred revenue	(82,285)	(6,645)
	(69,529)	137,264
Investing activities		
Acquisition of capital and intangible assets	(49,439)	(19,122)
Net change in long-term investments	195,467	(135,012)
	146,028	(154,134)
Increase (decrease) in cash during the year	76,499	(16,870)
Cash, beginning of year	208,564	225,434
Cash, end of year	\$ 285,063	\$ 208,564

The accompanying notes are an integral part of these financial statements.

Association of Municipal Managers, Clerks and Treasurers of Ontario

Notes to Financial Statements

December 31, 2019

1. Nature of Operations and Summary of Significant Accounting Policies

Nature of Organization

The Association of Municipal Managers, Clerks and Treasurers of Ontario (the "Association") is a not-for-profit organization, and is exempt from income taxes provided certain requirements of the Income Tax Act (Canada) are met.

Basis of Presentation

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Basis of Accounting

The Association follows the deferral method of accounting.

Revenue Recognition

Membership fees are recognized as revenue in the fiscal year to which they relate. Fees for education, training, annual meeting, express broadcast service and publications are not considered earned upon receipt and are recorded as deferred revenue until the service is provided.

Investment income on the long-term investments is recorded to the Unrestricted fund when earned. Investment income is recorded as revenue is earned.

Capital and Intangible Assets

Capital and intangible assets are recorded at their cost less accumulated amortization. Amortization is provided on a straight-line basis over the assets' estimated useful lives as follows:

Computer equipment and software	-	25%
Furniture and fixtures	-	10%
Leasehold improvements	-	10%
Website re-design costs	-	25%

**Association of Municipal Managers,
Clerks and Treasurers of Ontario
Notes to Financial Statements**

December 31, 2019

1. Nature of Operations and Summary of Significant Accounting Policies (continued)

Deferred Lease Inducement

The Association has a deferred lease inducement related to the reimbursement by the lessor of certain expenditures for leasehold improvements and are being amortized over the term of the lease.

Internally Restricted Funds

Internally restricted funds have been designated by the Directors for the following purposes:

- (a) Education and innovations fund - To provide for the development of new education and training materials or other program innovations;

- (b) Strategic initiatives fund - To provide funding to offset budgetary impact of initiatives or studies undertaken by the Association to advance the attainment of strategic goals set out by the board-approved strategic plan;

- (c) Government relations fund - To provide funding for the acquisition of external government relations consulting assistance for specific issues of major importance to the Association's membership; and

- (d) Operations fund - To provide for future operating contingencies.

Allocations to (from) each of these internally restricted funds are determined as part of the annual budget process with further determinations made following review of the annual financial results.

Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Significant items subject to such estimates and assumptions include the carrying amount of capital and intangible assets. Actual results could differ from those estimates.

**Association of Municipal Managers,
Clerks and Treasurers of Ontario
Notes to Financial Statements**

December 31, 2019

1. Nature of Operations and Summary of Significant Accounting Policies (continued)

Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial instruments are reported at cost or amortized cost less impairment, except for long-term investments, which are measured at fair value. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired.

Transaction costs incurred on the acquisition, sale or issue of financial instruments are expensed for those items re-measured at fair value at each balance sheet date and charged to the financial instrument for those measured at amortized cost.

2. Long-term Investments

	2019		2018	
	Fair Value	Cost	Fair Value	Cost
Money market	\$ 50,008	\$ 50,008	\$ 54,853	\$ 54,853
Fixed income	1,612,323	1,607,905	1,761,849	1,798,527
	\$ 1,662,331	\$ 1,657,913	\$ 1,816,702	\$ 1,853,380

Included in investment income is \$69,738 of interest income (2018 - \$50,002) and unrealized gains of \$41,096 (2018 - unrealized losses of \$9,364). Fixed income is comprised of investments in various fixed income funds.

**Association of Municipal Managers,
Clerks and Treasurers of Ontario
Notes to Financial Statements**

December 31, 2019

3. Capital and Intangible Assets

	2019		2018	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Capital Assets				
Computer equipment	\$ 315,204	\$ 266,607	\$ 276,516	\$ 235,846
Furniture and fixtures	120,692	93,630	111,553	82,174
Leasehold improvements	177,755	156,605	176,143	138,739
	613,651	516,842	564,212	456,759
Intangible Asset				
Website development costs	55,439	55,439	55,439	46,111
	\$ 669,090	\$ 572,281	\$ 619,651	\$ 502,870
Net book value		\$ 96,809		\$ 116,781

4. Accounts Payable and Accrued Liabilities

Included in accounts payable and accrued liabilities are government remittances of \$48,458 (2018 - \$52,296) which includes amounts payable for payroll related taxes and HST.

5. Deferred Lease Inducement

Deferred lease inducement represents the reimbursement by the lessor of certain expenditures for leasehold improvements made by the Association as inducements to enter into a long-term lease agreement. During fiscal 2019, \$14,581 (2018 - \$14,581), of this inducement has been amortized against rent expense.

**Association of Municipal Managers,
Clerks and Treasurers of Ontario
Notes to Financial Statements**

December 31, 2019

6. Financial Instrument Risks

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Association is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the value of fixed income denominated investments.

7. Lease Commitments

Minimum annual payments payable under the terms of long-term operating leases for photocopiers and office space for the next two years are approximately as follows:

2020	\$	110,400
2021		<u>60,820</u>
	\$	<u>171,220</u>

8. Subsequent Event

On March 11, 2020, the World Health Organization declared the outbreak of the novel strain of COVID-19 pandemic resulting in governments worldwide enacting emergency measures to combat the spread of the virus. As a result, economic uncertainties have arisen which are likely to negatively impact net income in fiscal year 2020. Other financial impact could occur though such potential impact is unknown at this time.

APPENDIX 1

2019

AMCTO VOLUNTEERS

**2019-2020
AMCTO BOARD OF DIRECTORS**

PRESIDENT

Dean Sauriol CMO, AOMC, Dipl.M.M. *
Chief Administrative Officer/Clerk
Township of Laurentian Valley

IMMEDIATE PAST PRESIDENT

Angela Morgan CMO, AOMC *
Executive Lead – Customer Experience
City of Burlington

VICE PRESIDENT

Robert Tremblay CMO, AOMC, Dipl.M.A.*
Chief Administrative Officer
Township of Whitewater Region

*** MANAGEMENT COMMITTEE**

DIRECTORS BY ZONE:

ZONE 1

Michelle Casavecchia-Somers CMO, AOMC*
Chief Administrative Officer/Clerk
Township of Malahide

ZONE 2

Dylan McMahan
Manager – Legislative Services/Deputy
City Clerk
City of Guelph

ZONE 3

James Hutson
Deputy City Clerk
City of Cambridge

ZONE 4

Todd Coles
City Clerk
City of Vaughan

ZONE 5

Elana Arthurs CMO*
Clerk
Township of Cavan Monaghan

DIRECTORS AT LARGE

Sandra MacDonald CMO, AOMC, AMCT
City Clerk
City of Brockville

Annette Gilchrist CMO, AOMC, Dipl.M.M.
CAO/Clerk-Treasurer
Township of Bonnechere Valley

Tatiana Dafoe
Clerk
City of Stratford

Robin Matthews-Osmond Dipl.M.M.
Corporate Communications Manager
Brantford Police Service

ZONE 6

Brenda Brunt CMO
Director of Corporate Services/Clerk
Municipality of South Dundas

ZONE 7

Carol Trainor Kent AMCT
Clerk-Administrator
Township of St. Joseph

ZONE 8

Amy Vickery-Menard CMO
Clerk-Treasurer
Township of Armstrong

ZONE 9

Jonathan Hall
CAO/Clerk
Township of Terrace Bay

2019-2020
AMCTO LEGISLATIVE & POLICY ADVISORY COMMITTEE

CHAIR/PRESIDENTIAL ALTERNATE

Dylan McMahon

Manager of Legislative Services/Deputy
City Clerk
City of Guelph

MEMBERS

Kiel Anderson

Manager, Policy & Technical Solutions
City of Ottawa

Holly Hayes

CAO/Clerk-Treasurer
Township of South Algonquin

Martina Chait-Hartwig Dipl.M.A.

Deputy Clerk
Township of Douro Dummer

Tara Lajevardi

Deputy Clerk
Town of East Gwillimbury

Jennifer Connor CMO, AOMC

Acting CAO/Manager – Legislative
Services/Clerk
Township of Ramara

Aren Plante

MPA Student
Western University

John Daly CMO

County Clerk/Director of Statutory Services
County of Simcoe

Paul Shipway CMO

Chief Administrative Officer/Clerk
Municipality of Bayham

Sandra Datars Bere

Chief Administrative Officer
County of Bruce

Patrick Trafford

Analyst – Regulatory Services
Town of Caledon

Michael Genova

Director – Corporate & Strategic
Communications
City of Vaughan

Madison Zuppa

Deputy City Clerk
City of Sault Ste. Marie

2019
AMCTO AWARDS REVIEW COMMITTEE

CHAIR

Yvonne Robert CMO, AOMC, AMCT
Administrator-Clerk
Township of Elizabethtown-Kitley

MEMBERS

Anne Greentree CMO
Clerk
Municipality of Clarington

Dylan McMahon
Manager of Legislative Services/Deputy
City Clerk
City of Guelph

Tony Haddad CMO-R
Retired AMCTO Member

Angela Morgan CMO, AOMC
Executive Lead – Customer Experience
City of Burlington

**2019-2020
AMCTO ZONE EXECUTIVE**

CHAIR

ZONE 1

James Jenkins CMO
AMCTO Member

ZONE 2

Jennifer Willoughby
Clerk
Town of Shelburne

ZONE 3

Danielle Manton Dipl.M.M.
City Clerk
City of Cambridge

ZONE 4

Evan Read AMP
Manager – Elections & Special Projects
City of Vaughan

ZONE 5

Carrie Sykes CMO, AOMC, Dipl.M.A.
Director of Corporate Services/Clerk
Township of Lake of Bays

ZONE 6

Jannette Amini CMO, AOMC, Dipl.M.M.
Manager of Legislative Services/Clerk
County of Frontenac

ZONE 7

Kathryn Scott
CAO/Clerk
Town of Blind River

ZONE 8

Chantal Guillemette AOMC
Municipal Clerk
Town of Kapuskasing

ZONE 9

Peggy Johnson CMO
CAO/Clerk-Treasurer
Township of Chapple

SECRETARY-TREASURER

ZONE 1

Jennifer Alexander Dipl.M.A.
Manager of Legislative Services/Deputy
Clerk
Town of Tecumseh

ZONE 2

Donna Van Wyck AMCT
County Clerk, County of Bruce
Lisa Campion Dipl.M.A.
Clerk, Town of Erin

ZONE 3

Donna Delvecchio
City Clerk
City of Thorold

ZONE 4

Evan Read AMP
Manager – Elections & Special Projects
City of Vaughan

ZONE 5

Lianne Sauter AOMC, Dipl.M.A.
Director of Corporate Services/Clerk,
Town of Bancroft
Andrea Bull CMO
Human Resources Manager, County of
Haliburton

ZONE 6

Leslie Drynan CMO, Dipl.M.M.
Clerk/Deputy CAO
County of Lanark

ZONE 7

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ZONE 8

Manon Higgins
Treasurer
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ZONE 9

Louise Lees
Deputy Clerk
Town of Marathon

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Meaghen Reid CMO, AOMC

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Services/Deputy Clerk
Town of Milton

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2019-2020
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