



## **AMCTO's Corporate Training**

### **Officiating Civil Wedding Ceremonies**

#### **1 Day Workshop**

Be prepared to sweep the Marriage Ceremony off its feet by learning and performing how to provide a civil wedding ceremony. Ontario Regulation 285/04 has authorized clerks of 'local municipalities' to perform civil marriages and municipalities across Ontario have been the go to point for thousands of couples who wish to have their ceremonies performed under a civil performance.

Should a municipality choose to provide this service; the Municipal Clerk has the ability to delegate the responsibility to perform these marriages to any person, other than a member of council, under the authority of Subsection 228(4) of the Municipal Act.

Participants to this one-day workshop will be provided with an overview of pertinent sections of the Marriage Act, its legislative requirements and learn how to perform a ceremony for any situation.

#### **What Will You Learn**

- How to address various scenarios on the obligations of a person solemnizing marriages
- How to complete the various documents/record information in the Register/order the necessary forms
- How to solemnize a civil marriage through participant-officiating demos – this is the fun part.

#### **Why attend**

- To gain knowledge on one of the oldest traditions – Marriage - and be able to provide a well document service for citizens, young and old who wish to legalize their relationship through marriage.

#### **Who should attend**

- Clerks, Deputy Clerks, any municipal employee who believe that they have the ability to provide such a service, as well as any person within a community who the Clerk believes would have the ability and maturity to offer this service on behalf of the municipality.